

University Council

MINUTES

MAY 2, 2017

3 – 3:52 PM

STUDENT UNION 335

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Member: Philip Allen, Linda Barrett, Megan Bodenschatz, Michelle Byrne, Jeanette Carson, Jared Coleman, Elizabeth Erickson, Tonia Ferrell, Nick Golina, Diane Gorse, Marjorie Hartleben, Nancy Homa, Kristine Kraft, Lynn Lucas, Chand Midha, Ruth Nine-Duff, Jeanne-Helene Roy, Shiva Sastry, Harvey Sterns</p> <p>Absent with notice: Kristen Giaquinto, Isaac Lampner, Rex Ramsier, Linda Saliga, Matt Wilson</p> <p>Absent without notice: Julie Cajigas, Mike Cheung, Marina Pelemis</p> <p>Other attendees: Kim Cole, John Messina, Lakeesha Ransom, John Reilly, Barbara Weinzierl</p>	
Agenda topics:		
3:00 – 3:05	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> 1. The chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The chair asked for additions or corrections to the April 11 University Council minutes. There being none, the agenda was approved as distributed by unanimous consent. 	
3:05 – 3:15	EXECUTIVE COMMITTEE REPORT	HARVEY STERNS
DISCUSSION	The chair reviewed the attached April 18 UC Executive Committee minutes .	
3:15 – 3:30	ACTION ITEMS	RUTH NINE-DUFF
DISCUSSION	<p>The following addition to UC bylaw D(3) and D(9)(i) was discussed (see attached UC Bylaws Proposal, pages 2 and 4):</p> <p style="padding-left: 40px;">Employees who retire from the university and remain active in the HR system may, if they wish, continue to fulfill the duties of their unexpired terms, but only with the approval of the constituency group that selected or elected them.</p> <p>SEAC and CPAC have discussed the proposed addition and they are supportive. Faculty Senate will discuss it at their next meeting.</p> <p>A vote will take place at the June 13 UC meeting.</p>	

3:30 – 3:30	IN-DEPTH STANDING COMMITTEE REPORT	CHAIR
DISCUSSION	The Budget and Finance Committee will present an in-depth report at the June 13 UC meeting.	
3:30 – 3:45	COMMITTEE REPORTS	COMMITTEE CHAIRS
DISCUSSION	<p>Budget and Finance: No report.</p> <p>Communications: No report.</p> <p>Information Technology: The committee is discussing future goals.</p> <p>Institutional Advancement: The committee is working on a tool kit for best practices to connect students to donors. They are planning a meeting with departments and colleges to discuss best practices.</p> <p>Physical Environment:</p> <ol style="list-style-type: none"> 1. The committee reviewed and approved the attached space allocation form for reassigning the general purpose classroom in the College of Arts and Sciences, room 407, to the Child and Family unit as their main classroom for instructional purposes. The motion for approval carried by a secret ballot vote of 18 in favor and 0 opposed. 2. A space allocation form has been initiated for moving the Graduate School to Leigh Hall. There will be several cascading moves to accommodate this request. Steve Myers is working on a cost estimate. 3. The committee looked at the reassignment of two significant areas in Simmons Hall. The departments involved are deciding how to occupy the space. 4. A schedule of state-funded construction projects taking place this summer will be sent to the campus community via The Digest. 5. The committee is discussing a 15,000 sq. ft. addition to the College of Business. <p>Student Engagement and Success: The committee met with representatives in financial aid, ZipAssist and advising. They discussed reaching students with a texting service through PeopleSoft. The committee is planning to help the departments get access to this service.</p> <p>The Communication Committee would like to help with this project.</p> <p>Recreation and Wellness: The committee is working on the tobacco-free campus implementation.</p> <p>Talent Development and Human Resources: The Transition After Retirement Plan (TARP) has been launched. Decisions are expected by May 15. The committee is discussing alternatives for non-faculty.</p> <p>Goal Alignment Workshop: The chair reminded UC members that the workshop is Thursday, May 4, 11 – noon in Student Union 335. The purpose of the workshop is to allow chairs of the committees, appointed administrators and as many members of the committees who are available to discuss, critique, and coordinate their goals. The workshop was developed in cooperation with the Talent Development and Human Resources Committee and will be conducted by Dr. Lakeesha Ransom.</p>	
3:45 – 3:52	NEW BUSINESS	HARVEY STERNS

DISCUSSION

1. Wayne Hill discussed the tobacco-free campus implementation plan. UA will become a tobacco-free campus on July 1, 2017. Signs will be installed at the main entrances to campus.

Information is available online at, www.uakron.edu/tobacco-free. The website contains the following:

- Our policy
- Support services for helping you quit
- Answers to common questions
- A poster you can print and post

The campus community has been notified via The Digest. Vendors and contractors have been notified. SEAC, CPAC, USG and GSG are helping inform people of the policy. Communication will be a continuous process.

A suggestion was made to contact OrgSyn to reach out to student organizations.

2. The chair reminded standing committees to submit their annual report.
3. USG informed UC members of their textbook drive. Please take gently used textbooks that you would like to donate to the library.

The meeting was adjourned at 3:52 p.m. by unanimous consent.